

HOSTEL RULES

A. GENERAL

1. Staying overnight in other Rooms

Overnight stay of the residents in a room **not allotted to** them is not permitted. Strict action will be taken against violators.

2. Going out of campus

Students should carry their Id card all the time Every student who goes outside the campus should be back to their respective campuses by 10 PM.

Violation of the return time restriction would invite strict disciplinary action including expulsion from the hostel.

Any hosteller reaching the Hostel after midnight (from academic block/lab) should enter his/her name in the late-night entry register kept near the entrance.

Hostellers are not allowed to stay outside the campus overnight without the permission of the Warden. Any student staying out of campus overnight should positively make an entry in the OUT register, while going out and also close the entry, while coming IN. Defaulters will be fined.

However, going out during weekends is allowed without the permission from the warden provided they make an entry in the hostel register.

Email Ids of hostel wardens

For Malhar Male - warden_MalharB@iitpkd.ac.in

For Malhar Female - warden_MalharA@iitpkd.ac.in

For Saveri Male - warden_saveriboys@iitpkd.ac.in

For Saveri Female - warden_saverigirls@iitpkd.ac.in

For Tilang A - warden_tilangA@iitpkd.ac.in

For Tilang B - warden_tilang@iitpkd.ac.in

For Brindavani - warden_brindavani@iitpkd.ac.in

3. Mess Related

All hostellers are expected to be registered in the mess. Exemption from the mess is generally not given. Under exceptional circumstances, requests for mess exemption may be made to the Dean(Students).

Mess cut can be availed 4 times in a particular semester, provided the student should be out of campus for complete 3 or more days on every occasion and forward their leave approval for being out of campus to studentssection@iitpkd.ac.in

Students have to make an entry in the mess cut register available at the mess before going out of campus and also have to make the hostel register entries (OUT & IN). ONLY those students will be provided with the mess cut.

Students staying in Sahyadri campus hostels are not allowed to use the mess facility in Nila campus and vice versa unless permission is given. if these rules are not

followed, dining is not permitted and disciplinary actions will be taken. Staying in the mess beyond the mess timings is not permitted.

4. Noise Levels

Every resident of the hostel has the right to a quiet and peaceful atmosphere. From 10.00 PM to 6.00 AM, the level of noise from the action of a resident should be sufficiently low that the activities of the IIT Community are not disturbed. Noise levels during the rest of the time should also not be a nuisance to fellow students/faculty/staff. Any complaint from fellow Students/faculty/staff in this regard will attract Investigation and subsequent punishment, if the complaint is found to be genuine.

5. Hostel Activities and celebrations

Birthday parties may be permitted only outside the hostel by the Warden/Asst.warden. The place should be left clean after any such celebrations.

All the religious activities and celebrations should be restricted to the room and with an approval of the roommate/s and concerned authorities. The use of common areas of the hostels, and institute are not permitted for such activities.

6. Pet Animals

Hostellers are not permitted to bring/keep pets inside the hostel premises. However, persons with visual impairment may be permitted to keep guide dogs in the hostel, on request.

7. Guests and Visitors

All visitors including the parents/guardian will have to make necessary entries in the visitors book available with the hostel security guard. The visit is restricted to the hostel office/lounge during visiting hours, from 8.00 AM to 6.00PM. Guests and visitors are not allowed to stay overnight and should leave by 6.00 PM.

The visit of boy students to the Girls' hostel area is restricted to the lounge.

Girl students can visit the lounge / common rooms in the boys hostel for academic/co-curricular purposes.

8. Change of rooms and alterations

Rooms once allotted to the students are for an academic year. Requests for a change of room are not entertained normally. Under exceptional circumstances a resident may be reassigned a room, in the best interest of all residents. In exigencies, the hostel administration, without assigning any reason, may shift inmates from one room to another.

The students are not permitted to change the locks (of the rooms) provided to them by the Hostel management at the time of their occupation of the rooms. In case a change of lock becomes necessary due to some reasons, a request must be made to the Hostel management.

The residents are not allowed to move any furniture from its pre-allocated place. Decoration of the room like curtaining the window is encouraged. However, painting/scribbles on the walls, doors and windowpanes are not allowed. When the resident moves out, the room must be returned to the state in which it was allotted to the residents.

9. Maintenance and upkeep

Maintenance of hostel property is the collective responsibility of the residents of the hostel. If a room is damaged or its furnishings are damaged/lost, the residents are financially responsible. Deliberate destruction of hostel property will attract penalty ranging from fine to expulsion from hostel, and may also be referred to the Institute Disciplinary Committee.

All residents should be conscious of the environment and should not litter indiscriminately. They should use the trashcans to dispose of waste. Wastes should be disposed in the particular dustbins kept for collecting the specific type of waste. Say food waste should be in green dustbin, other bio degradable waste in yellow dustbin and non degradable waste in red dustbin.

The hostel rooms should be kept neat and clean by the residents. Surprise inspection of the rooms may be carried out. A penalty may be imposed in case the room is found to be unclean.

Any complaints related to plumbing, electrical fittings, wifi etc may be raised on the support portal (<https://support.iitpkd.ac.in>).

10. Residents' Property

The residents are responsible for the safekeeping of their personal belongings. They are advised to keep under lock all valuable items such as, Jewellery, Laptops, Mobile phone, etc. They should lock their rooms when not present, even for a short time. Hostel office cannot assume responsibility for the loss/damage of residents' property.

11. Stay during semester break

Course students (BTech/ Msc) are supposed to vacate the rooms on the first day of the summer / winter vacation, transfer their packed belongings to the room allotted for that purpose, hand over the keys to the hostel office, and mark their date & time of departure from the hostel. Failure to do so will attract a penalty. Students who need to stay back for genuine reasons will be permitted only on getting written permission from the concerned faculty supervisor and Dean (Students) in advance.

12. Collection of dues

In each semester, the dues to the hostel (including fines) should be cleared before handing over the keys of the hostel room.

13. General hostel rules

Visiting the boys' wings by girls and vice versa is strictly prohibited. Visit must be restricted only at the common rooms of the hostels in Sahyadri campus or at the entrance of hostels at Nila. If any boys or girls host the opposite ones will face strict disciplinary actions including termination from the hostel and/or institute.

The common rooms must be used with dignity.

B. OFFENSES

14. Ragging

Ragging is a cognizable offense (offense for which the police can arrest the offender without warrant). Our motto is: Zero Tolerance to Ragging! A firm NO to ragging in any form!! If found guilty of ragging, action will be taken as per the law of the land and the punishment may include expulsion from the institute. All hostellers should be familiar with the Institute's Anti-ragging rules.

15. Antisocial Activities

Residents should not arrange any function or meeting within the hostel or outside or within the institute campus without specific permission of the Warden/Concerned Authorities. Residents should not indulge in antisocial, anti national or any other undesirable activities within or outside the hostel zone. Such activities attract severe penalties.

16. Use of intoxicants

Smoking, consumption of alcohol and use of narcotics or any other intoxicant is strictly prohibited. Entering the hostel premises in an intoxicated / inebriated state as well as possession of alcoholic beverages and narcotics is also disallowed. Any violation of these conditions will attract a severe penalty including expulsion from the Hostel. In case of possession of narcotics, the matter will also be referred to the local police.

17. Use of Appliances

The power handling capacities of the electrical systems in hostels are limited. Therefore, overloading may result in tripping of the main power supply. Overloading can also lead to fire accidents. Usage of Iron press, Heaters with exposed heating coils, Immersion heating rods, Induction stoves and similar appliances are prohibited inside the hostel room. Use of hot-water kettles for heating water alone is permitted only at specific plug- points identified for the same, in the ground floor at the security point near the entrance of the hostel. The users need to ensure that the facility is kept clean after use. Use of desk lamps, computers and small audio systems are permitted, provided the combined power requirement does not exceed the electrical socket specification.

Noncompliance with this rule will attract seizure of the disallowed equipment and a hefty fine.

18. Tampering

Any tampering with the network devices and other electronic devices installed in the hostel premises, or any disruption in the campus internet due to interfering with the network settings would be considered very seriously and would invite disciplinary action.

19. Use of powered vehicles

Use of powered vehicles (two-wheelers and cars) by hostellers, inside the campus is prohibited. Powered vehicles brought to the hostels will be confiscated. An exemption to this rule may be made for students with disabilities, on taking special permission from the Dean-Students.

Residents are encouraged to use bicycles. Bicycles should be parked only in the space provided for cycle parking in an orderly fashion, both at the academic buildings and hostel premises.

20. Accessing the Fire exit doors

Fire exit/emergency doors are meant for use only during an emergency conditions like fire accidents. Usage of such door in other than emergency period is considered as a breach in hostel rules and strict action along with fine will be imposed on the defaulter.

21. Behaviour with Hostel Staff

Students are supposed to behave properly with the hostel staff and treat them with respect. Whenever any instruction is given by the Hostel Staff/Institute authorities the same should be followed and not challenged. Strict action will be taken against the misbehaving students, including suspension/termination from the hostel.

22. Rights of Hostel Management

Any breach of the rules mentioned above will invite an enquiry that will be conducted by the Hostel Management. If a resident is found guilty, then the Hostel management will take disciplinary action that it deems fit. Depending on the case, the management reserves the right to take direct disciplinary action, including expulsion from the hostel with notice. Hostel authorities have the right to visit and inspect any hostel room at any time without prior intimation.

The Hostel Management reserves its right to change these rules from time to time keeping the students informed through general email.

For any further clarifications you may contact the hostel office in person during Office Hours or mail to hostelmanager@iitpkd.ac.in.